

**THE HIGH COURT OF MANIPUR
AT IMPHAL**

WALK-IN-INTERVIEW

for e-Sewa Kendra Office Assistant
Imphal, the 25th September, 2024

No. HCM/A-24/80-Estt.(V)/Pt./ **19703** A Walk-In-Interview for engagement of 2 (two) **e-Sewa Kendra Office Assistants** (on contract basis) in the High Court of Manipur will be conducted at the High Court of Manipur for which the details are provided below:

Name of the post	: e-Sewa Kendra Office Assistant
Salary	: Rs 15,000 per month (fixed)
Qualification & Experience	: Graduate in any subject. Must possess good working knowledge of computer.
Age	: Maximum age shall be 38 years as on 26.09.2024
Term of Service	: 1 (one) year from the date of appointment.

Interested and eligible person have to submit their application form in the format enclosed herewith as Annexure-A, along with scan copy/photocopy of relevant documents for the Walk-in-Interview (e.g. 10th Std. Certificate/D.O.B Certificate, Graduation Certificate) to the email: hcm-it-nss@manipur.gov.in or at High Court of Manipur (physically on working days of the registry) from 26.09.2024 (11:00 A.M.) till 05.10.2024 (4:00 P.M.).

Note:

1. Candidates should come with original testimonials along with one recent passport size photo on the Date of Interview.
2. The mode of engagement is purely on Contractual basis and no candidate should claim for absorption/regularization in future.
3. Schedule for the Walk-in-interview will be notified later on the official website of the High Court of Manipur (hcmimphal.nic.in).


(OJESH MUTUM)
REGISTRAR GENERAL
HIGH COURT OF MANIPUR

Copy to

1. The Registrar (Judl/Vigilance/Admin), High Court of Manipur.
2. The Jt. Registrar (Judl/Admin/PM&P), High Court of Manipur.
3. All the Deputy Registrars, High Court of Manipur
4. The Principal Private Secretary to Hon'ble The Chief Justice, High Court of Manipur.
5. The Private Secretary to Hon'ble Mr. Justice A. Bimol Singh, High Court of Manipur.
6. The Private Secretary to Hon'ble Mr. Justice A. Guneshwor Sharma, High Court of Manipur.
7. The Private Secretary to Hon'ble Mr. Justice Gaiphushillu Golmei, High Court of Manipur.
8. The Private Secretary to Registrar General, High Court of Manipur
9. The System Analyst High Court of Manipur
- He is requested to upload the same in the Official Website of this Registry.
10. Notice Board/Concerned File.

APPLICATION FORM*For the post of eSewa Kendra Office Assistant*

Application No. : (To be filled by Court official)	
Post Name :	
Name in Full :	
Date of Birth :	
Contact No :	
Email Id :	
Father's Name :	
Postal Address:	
Permanent Address:	
Gender :	
Marital Status :	
Spouse's Name (if any):	
Category (Gen/OBC/ST/SC) :	
Nationality :	
Religion:	

Passport

Relationship, if any, with an existing employee of the High Court : Yes/No

If yes, list below the name(s) along with designation.

1.
2.
3.

Educational Qualification:

Qualification	Board/University	Year of Passing	Percentage

Experience(if any):

Name of Employer	Designation	Duration

Date:**Place:****Signature of the Applicant****Documents enclosed:**

- 1.
- 2.
- 3.