

**THE HIGH COURT OF MANIPUR**  
**AT IMPHAL**

**ADVERTISEMENT**

*Imphal, the 1<sup>st</sup> March, 2016*

No. HCM/A-03/2015-ESTT.(SJ)/PT./ Online applications are invited for filling up 1 (one) post of Chowkidar in the scale of Rs. 4440-7440+Grade Pay 1300/- P.M plus other allowances as admissible under the Rules to fill up the vacancies in the Subordinate Courts of Manipur under "The Manipur State District Court Service Rules, 2014.

Date of submission of Online Application Form is from **4<sup>th</sup> March, 2016 to 11<sup>th</sup> March, 2016.**


Details along with the mode of submission of application form are available in the High Court website – <http://hcmimphal.nic.in>.

**Sd/-**  
**(G. GAIPHULSHILLU)**  
REGISTRAR  
**HIGH COURT OF MANIPUR**

Endt. No. HCM/A-03/2015-ESTT.(SJ)/PT./ *20692-98* *Imphal, the 1<sup>st</sup> March, 2016*

Copy to:-

1. The Secretary (Law), Government of Manipur.
2. The Director of Information & Public Relations, Government of Manipur for favour of wide publicity.
3. Central Project Coordinator (CPC)  
- He is requested to upload this advertisement and details the in the Official website of this Registry.
4. The Director, Doordarshan Kendra, Imphal for favour of wide announcement.
5. The News Editor: 1) ISTV, Imphal; 2) Impact TV, Imphal for favour of wide announcement.
6. The Editor : 1) Sangai Express (English Edition) ; 2) Hueiyen Lanpao (Manipuri Edition) ; 3) Poknapham (Manipuri Edition) 3) AJA 4) Manipur Express  
- with a request to publish the above advertisement in the esteemed daily in a minimum print area for **2(two)** alternate days at the earliest possible and to submit the bill in "triplicate" for early payment.
7. Notice Board/Guard File/Concerned File.

  
REGISTRAR  
HIGH COURT OF MANIPUR

# THE HIGH COURT OF MANIPUR AT IMPHAL

## NOTIFICATION

*Imphal, the 19<sup>th</sup> January 2016*

No. HCM A-49/92-A&E(VI)/

The High Court of Manipur invites Online Recruitment Application (ORA\*) to the post of **Chowkidar** in the Subordinate Courts of Manipur as detailed below:

### DETAILS FOR THE POST OF CHOWKIDAR

1.	Total No. of Vacant Post	1 (one)	
		Unreserved - 1	
		OBC (Meitei) - 0	
		SC - 0	
ST - 0		Rs. 4440-7440+Grade Pay 1300/- P.M	
2.	Eligibility criteria	Must have passed Class VIII standard examination from a recognised Institute <b>Desirable</b> Knowledge of Driving Experience with Professional Driving Licence	
3.	Age	Every Candidate must have attained the age of 18 (Eighteen) years and not more than a) 38 (thirty eight) Years as on 11 <sup>th</sup> March, 2016 in case of person belonging to any of the Scheduled Castes or Scheduled Tribes b) 36 (thirty six) Years as on 11 <sup>th</sup> March, 2016 in the case of person belonging to Other Backward Classes 35 (thirty five) Years as on 11 <sup>th</sup> March, 2016 in the case of any other person.	
4.	Examination Fees	Rs. 400/- (Rupees Four Hundred only) for General and OBC candidates and Rs. 300/- (Rupees Three Hundred only) for candidates belonging to SC/ST through ONLINE Payment only.	
5	Important Dates	Starting date for Submission of Online Application	4 <sup>th</sup> March, 2016 (11.00 a.m.)
		Closing date for Submission of Online Application	11 <sup>th</sup> March, 2016 (11.00 p.m.)
		Issue of Admit Card	14 <sup>th</sup> March, 2016
		Date of Interview	17 <sup>th</sup> March, 2016
6	Nature of Examination	Oral Interview	

### HOW TO APPLY

Things to be kept ready before Online Form Submission:

- a) Your valid E-mail ID
- b) Scan copy of Recent Colour Passport Photograph with white background.  
(Size -10-20 KB. Dimension 4.5 cm x 3.5 cm)
- c) Scan copy of your **Signature**.  
(Size -5-10 KB. Dimension 5 cm x 3 cm)
- d) **Date of Issue for No Objection Certificate** issued by concerned authority, if applicable.  
(for Government employees only)

**Application form must be submitted only through ONLINE mode in the procedure given below:**

- a) Go to the official website of High Court of Manipur (<https://hcmimphal.nic.in/>) and go to the link **“Apply here for the post of Chowkidar”**.
- b) Click on the link **“New User Registration”**
- c) Type in your valid **E-mail ID, Contact Number, Gender and Password**.
- d) Please make sure that you are using your own **E-mail ID** and **Contact Number**.
- e) A Verification Code will be sent to your E-mail ID for verification. (If an email containing the verification code is not received within 30 minutes after submission. Please contact **our IT Helpdesk at (8258961403)**).
- f) Once you type in the verification code you are registered for **Online Form Submission**.
- g) Sign in using your registered **E-mail ID** and **Password**
- h) Type in all the necessary information.
- i) Click on the **“Save”** button after filling up all the necessary information.
- j) Click on the **“Preview”** button to check if all the details you have entered are correct or not.
- k) Click on the **“Submit”** button only after making sure that the details you have entered are correct. (Once submitted no further changes will be entertained).
- l) After the submission you will be guided to the online payment gateway for **ONLINE PAYMENT** of examination fees. (**Rs. 400/- for UR and OBC, Rs. 300/- for ST/SC**).
- m) Please **DO NOT** close or refresh the web page while the online payment is under process. The payment processing system may take a little longer time in reflecting the correct **“Payment Status”** in your Job Application Dashboard depending on the speed and performance of internet service you are using. Therefore, we request you to be little more patient while the status of your payment is being updated.
- n) Please keep checking your Bank Account balance statement and also please refrain from making a duplicate online payment.
- o) When the online payment is successful, click on **“Generate Acknowledgement”** to print a copy of the acknowledgement slip for your future reference.
- p) A **“link of the acknowledgement”** will also be sent to your registered E-mail ID (for your future reference).
- q) The Date of issuance of **“Admit Card”** will be on **14<sup>th</sup> March, 2016**.

\*\* For any queries, regarding the online form submission and online payment of examination fees Contact @ CloudZack Tech Solutions, Kwakeithel Mayaikoibi, near Sishu Nistha Niketan (Phone No. 8258961403).

## **IMPORTANT INSTRUCTIONS TO CANDIDATES**

1. The High Court of Manipur will be holding a Competitive Examination for recruitment to the Post of Chowkidar in the Subordinate Courts of Manipur.
2. CANDIDATES IN THEIR OWN INTEREST ARE ADVISED TO GO THROUGH THE DETAILED INSTRUCTIONS CONTAINED IN THIS NOTICE, WHICH IS ALSO AVAILABLE ON THE WEBSITE OF THE HIGH COURT OF MANIPUR: <http://hcmimphal.nic.in>
3. Candidates seeking for reservation benefits for SC/ST/OBC must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the required certificates in support of their claim as stipulated in this Notice. OBC candidates should ensure that they are in possession of valid OBC certificates.
4. Applicants are advised to go through the steps in **“HOW TO APPLY”** (All steps are mandatory) and fill up their application form correctly, properly and completely otherwise their application will not be accepted.

5. Date of submission of Online Application Form: **4<sup>th</sup> March, 2016 (11:00 a.m.) to 11<sup>th</sup> March, 2016 (11:00 p.m.)**.
6. The High Court of Manipur reserves the right to reject the candidature of any applicant subject to the determination of his/her eligibility on the basis of original certificates etc., to be produced .
7. The date of issue of Admit card: **14<sup>th</sup> March, 2016** .
10. Candidates must carry at least one photo bearing **IDENTITY PROOF** in original such as Driving Licence, Voter ID Card, Aadhaar Card, Income Tax PAN Card to the examination centre, failing which **THEY SHALL NOT BE ALLOWED TO APPEAR FOR THE EXAMINATION**.
11. **MOBILE PHONE AND ACCESSORIES AND OTHER ELECTRONIC GADGETS ARE BANNED WITHIN THE PREMISES OF THE EXAMINATION CENTRES. POSSESSION OF SUCH EQUIPMENT WHETHER IN USE OR IN SWITCH OFF MODE, DURING THE EXAMINATION WILL BE CONSIDERED AS USE OF UNFAIR MEANS. CANDIDATURE OF SUCH CANDIDATES WILL BE CANCELLED.**

  
11/3/2016  
REGISTRAR  
HIGH COURT OF MANIPUR